



**INTERNSHIP OPPORTUNITY AT DOKUDOM ( Koleks doo )**  
**sister company of TASKOVSKI FILMS (BANJA LUKA OFFICE)**

**DOKUDOM (Koleks doo) Taskovski Films is world sales and production company of award winning fiction and documentary films ([www.taskovskifilms.com](http://www.taskovskifilms.com)).**

**Are you a film lover? Would you like to learn more about different cultures? Would you like to have a chance to do a 6 or 12-month internship and be a part of an international team? If yes please contact us!**

**Practical info :**

- you can work from any city in BIH as you would mostly work from home
- it can be part time or full time but regular weekly hours
- you need your own laptop (desktop) and internet
- we offer minimum fee based on your effectiveness and number of tasks completed
- educational & cultural benefits are offered such as participation on international panels and watching films
- check with your University about Erasmus or other scholarship options for internships

**We are looking for candidates who are:**

- Interested in films, marketing, film distribution, society, art & culture
- Hard working, enthusiastic and motivated to learn
- Knowledge of social media, Microsoft office and Google applications
- WordPress, Indesign or Photoshop are welcome
- Fluent in English

**Taskovski Films main activities are:**

- Film sales and distribution,
- Marketing, consultancy and publicity services (PR),
- International relations, cultural cooperation with different media companies

**An intern would have a chance to learn and work on our daily activities such as:**

- Film Festival coordination including research, applications, correspondence, print and material coordination
- Preparing promotional materials and mail-outs for markets and festivals, informing press and festival guests about our film screenings
- Viewing and evaluating films, writing synopsis of the films

- Research of the international film market
- Updating the company's website
- Collating film reviews and awards, updating info from festivals for our promotional presentation material to buyers,
- Maintenance of database and efficient record system.

If you want to be considered for the internship for the first call please send your cover letter and CV to [irena@taskovskifilms.com](mailto:irena@taskovskifilms.com) no later than December 10<sup>th</sup> 2021.

For the second call no later than December 20<sup>th</sup> 2021 (2nd deadline will be open only in case suitable candidates are not found in the 1st round). Only suitable candidates will be contacted.

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